

## Scrutiny Inquiry into Equalities Timetable of Work

When / Where	What / Who
<b>Pre Inquiry Working Group</b> 11 Oct 2018	<ul style="list-style-type: none"> <li>• Overview of subject area (Cabinet member and lead officer)</li> <li>• Planning the Inquiry: panel discuss the key question, lines of inquiry and evidence gathering required</li> </ul>
<b>Survey by panel and background information to be sent to the panel throughout inquiry</b> <ul style="list-style-type: none"> <li>• Short survey for equalities groups/partners organisations, staff?</li> <li>• Any legislation, relevant directives/announcements and other useful relevant evidence</li> <li>• Good practice examples Swansea and elsewhere</li> </ul>	
<b>Evidence gathering phase</b>	
<b>Session 1</b> 24 Oct 2018 at 10.30am (235)	<ul style="list-style-type: none"> <li>• Agree Terms of Reference, programme of work and consultation plan</li> <li>• Look at the latest Swansea Equalities Plan (including Action Plan) in detail with Richard Rowlands</li> <li>• Look at the Equality Impact Assessment screening process and documentation with Rhian Millar</li> </ul>
<b>Session 2</b> 8 Nov 2018 10.30am (CR5)	<b>Q&amp;A session Director of Resources and Human Resources.</b> <i>To discuss equalities aspects within their remit including: how progressing with their Equalities Objectives, embedding of duties, staff knowledge, training, co-production plus any relevant performance data</i>
<b>Session 3</b> 26 Nov 2018 10.30am (CR5)	<b>Q&amp;A session Director of Education</b> <i>To discuss equalities aspects within their remit including: how progressing with their Equalities Objectives, embedding of duties, staff knowledge, training, co-production plus any relevant performance data</i>
<b>Session 4</b> 30 Nov 2018 10.30am (CR5)	<b>Q&amp;A session Director of Social Services</b> <i>To discuss equalities aspects within their remit including: how progressing with their Equalities Objectives, embedding of duties, staff knowledge, training, co-production plus any relevant performance data</i> <b>Include Co-production in Social Services</b>
<b>Session 5</b> 21 Jan 19 (CR3a) 10.30am	<b>Q&amp;A session Director of Place</b> <i>To discuss equalities aspects within their remit including: how progressing with their Equalities Objectives, embedding of duties, staff knowledge, training, co-production plus any relevant performance data</i>
<b>Session 6/7/8</b> 31 Jan 19, 21 Feb 18 TBA	<b>3 sessions to speak to interested people/groups i.e.</b> <ul style="list-style-type: none"> <li>• Councillor Champions/ Departmental/staff Champions/Trade Unions</li> <li>• Equalities and Human Rights Commission/relevant Commissioners etc.</li> <li>• Equalities Community, partner groups and organisations</li> </ul>
<b>Session 9</b> 11 Mar 2019 10.30am (CR3a)	Review and discuss consultation outcomes including any surveys/consultation carried out by the panel and any relevant survey results already available from within Council
<b>Finalising Inquiry phase</b>	
Mar 2019	<ul style="list-style-type: none"> <li>• Findings Report - Start to draw together evidence and discuss emerging themes arising from the inquiry. (Start to put together final report for SPC and then Cabinet).</li> </ul>